Form VRTER2

Claim for Repayment of Vehicle Registration Tax by a Private Individual

for vehicles permanently removed or exported from the State

- This Claim Form should only be completed where the vehicle has been examined by the NCTS and either:
  - Removed to another EU Member State or Northern Ireland and re-registered there, OR
  - Exported permanently from the EU.
- Please note, the vehicle must be removed from the State within 30 days of the NCTS Export Examination. The 30 day time limit refers only to the removal of the vehicle from the State and not the submission of claims.
- You should use form VRTER1 or VRTER1A as appropriate if you are a business (including an Authorised Traders)
- It is essential that we can clearly identify the vehicle details. You should complete the form by **typing** in the details.
- When completed please print, sign and date.
- This claim form, along with the supporting documents, sent via MyEnquiries to the Central Repayments Office or via post to: **Office of the Revenue Commissioners, Central Repayments Office, Sarsfield House, Francis Street, Limerick, V94 R972**

The VIN is a Key Identifier - it is essential that it is entered correctly and is clearly identifiable on at least one of the supporting documents submitted.

Vehicle Details (* mandatory field)

Irish Vehicle Registration Number.*

Make *

Model *

VIN (Vehicle Identification No. or Chassis No.) *

- The Claimant Name and Address.
- Where a repayment is due, it will be made to the person named, at the time of the examination, on the National Vehicle Driver File. (Section 135D(5), Finance Act 1992, as amended).
- Enter your “PPSN” or, where registered, your VAT Number.
- Enter your Tax Type, e.g. “PAYE”, “VAT”, “Income Tax” etc

Details of Claimant (* mandatory field)

First Name *

Surname *

Full Address *

Contact Telephone Number *

Email Address *

Revenue Customer Number *

Tax Type (PAYE etc .) *

You must include the NCTS Vehicle Export Examination Declaration and Vehicle Export Examination Receipt.

Removal or Export Details (* mandatory field)

NCTS Export Examination Date

Country to which the vehicle has been removed / exported *

Date of Removal*

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Only complete where the vehicle has been removed to another EU Member State or Northern Ireland and registered there.

EU and Northern Ireland ONLY: New Registration details

Supporting Documentation

New Registration No. (if available)

Only complete where the vehicle has been exported to a country outside the EU.

OUTSIDE EU ONLY : Vehicle Exported outside the EU

Supporting Documentation

New Registration No. (if available)

Please refer for more information on Supporting Documentation

DECLARATION

- I declare that the vehicle detailed above was presented at an NCTS Centre for Export Repayment Examination and was removed from the State within 30 days of this examination.
- I declare that all other details are correct and true to the best of my knowledge.
- I understand that where a repayment is due, it will be made to the person named, at the time of the examination, on the National Vehicle Driver File. (Section 135D(5), Finance Act 1992, as amended)

Name (Block Letters):

Signed

Date

It is an offence to make a false declaration for the purposes of obtaining repayment of tax

Bank Details :

Bank Identifier Code (BIC) (if applicable) (Max. 11 Characters)

International Bank Account Number (IBAN) (Max. 34 characters)

Name of Account Holder

Supporting Documentation

The vehicle must be removed from the State within 30 days of the NCTS Export Examination. The following documents are acceptable as proof of permanent removal from the State: Shipping details, Sales invoices, Bill of Lading, Commercial Invoices. The document(s) should show the VIN of the vehicle, the type of conveyance, the place and date of departure. **Please note that the 30 day time limit refers only to the removal of the vehicle from the State and not the submission of claims. Claims should only be fowarded to the Central Repayments Office when all relevant documents have been obtained.**

- **You must include both the NCTS Vehicle Export Examination Declaration and the NCTS Vehicle Export Examination Receipt**.
- For vehicles removed from the State and re-registered in another Member State or Northern Ireland please attach, a copy of the Vehicle Registration Certificate and any other official documentation obtained from the country of re-registration. Copies are acceptable.
- For vehicles exported from the State, you must include documentary proof that the vehicle(s) has arrived at its final destination outside of the EU. Please include any official documentation showing VIN and date of arrival from the authorities of this country, confirming that the vehicle has arrived at its final destination outside the EU. **The type of documentary proof required should include the Export Declaration showing the movement of the Vehicle outside**

the EU and the Import Declaration showing the arrival of the vehicle in the country of its final destination. The onus is on you to include the required proof of the vehicle's removal from the EU. For vehicles exported to Great Britain, a copy of the V5C is an example of documentary proof of the vehicle's permanent exportation from the EU.

- **The onus is on you to prove that you meet the requirements of the Scheme**. See **https://www.revenue.ie/en/vrt/export-repayment-scheme/index.aspx**. If the necessary documentary evidence is not furnished, a VRT Repayment cannot be granted.

Revenue Commissioners collect taxes and duties and implement customs controls. Revenue requires customers to provide certain personal data for these purposes and certain other statutory functions as assigned by the Oireachtas. Your personal data may be exchanged with other Government Departments and agencies in certain circumstances where this is provided for by law. Full details of Revenue's data protection policy setting out how we will use your personal data as well as information regarding your rights as a data subject are available on our **Privacy** page on **www.revenue.ie.** Details of this policy are also available in hard copy upon request.

Revenue
Cáin agus Custaim na hÉireann
Irish Tax and Customs