HM Land Registry

Application for an official search of the index map

SIM

Any parts of the form that are not typed should be completed in black ink and in block capitals.

If you need more room than is provided for in a panel, and your software allows, you can expand any panel in the form. Alternatively use continuation sheet CS and attach it to this form.

HM Land Registry is unable to give legal advice, but you can find guidance on HM Land Registry applications (including our practice guides for conveyancers) at www.gov.uk/land-registry.

For information on how HM Land Registry processes your personal information, see our Personal Information Charter.

HM LAND REGISTRY USE ONLY
Record of fees paid
Particulars of under/over payments
Reference number Fees debited £

Where there is more than one local authority serving an area, enter the one to which council tax or business rates are normally paid.

If no postal address insert description, for example 'land adjoining 2 Acacia Avenue'.

1 Local authority serving the property:

2 Property to be searched

Flat/unit number:

Postal number or description:

Name of road:

Name of locality:

Town:

Postcode:

Ordnance Survey map reference (if known):

Known title number:

3 Application and fee

Application	Fee paid (£)
Search of the index map	

To find out more about our fees visit www.gov.uk/government/collections/fees-land-registry-guides

Fee payment method

Place 'X' in the appropriate box.

☐ cheque made payable to 'Land Registry'

The fee will be charged to the account specified in panel 4.

☐ direct debit, under an agreement with Land Registry

This panel must always be completed.

A key number is only available to professional customers, such as solicitors.

If you are paying by direct debit, this will be the account charged.

4 This application is sent to Land Registry by

Key number (if applicable):

Name:
Address or UK DX box number:

Email address:
Reference:

Phone no: | Fax no:

Please note that until further notice all copies ordered using this form will be despatched in paper form. When email despatch becomes available, a direction will appear on GOV.UK and details will be given in *practice guide 10: inspection and application for official copy*. **Until there is a direction, you do not need to complete this panel to obtain an official copy in paper format**.

Place 'X' in the box if applicable.

5 Issue of certificate of result of search in paper format where an email address has been supplied

If you have supplied an email address in panel 4, then, unless you complete the box below, any certificate of result of search of the index map will be issued electronically to that address, if there is a direction under section 100(4) of the Land Registration Act 2002 by the registrar covering such issuing.

☐ I have supplied an email address but require the certificate of result of search to be issued in paper format instead of being issued electronically

Any attached plan must contain sufficient details of the surrounding roads and other features to enable the land to be identified satisfactorily on the Ordnance Survey map. A plan may be unnecessary if the land can be identified by postal description.

6 I apply for an official search of the index map in respect of the land referred to in panel 2 shown on the attached plan

7

Signature of applicant: ----------

Date:

WARNING
If you dishonestly enter information or make a statement that you know is, or might be, untrue or misleading, and intend by doing so to make a gain for yourself or another person, or to cause loss or the risk of loss to another person, you may commit the offence of fraud under section 1 of the Fraud Act 2006, the maximum penalty for which is 10 years' imprisonment or an unlimited fine, or both.

Failure to complete this form with proper care may result in a loss of protection under the Land Registration Act 2002 if, as a result, a mistake is made in the register.

Under section 66 of the Land Registration Act 2002 most documents (including this form) kept by the registrar relating to an application to the registrar or referred to in the register are open to public inspection and copying. If you believe a document contains prejudicial information, you may apply for that part of the document to be made exempt using Form EX1, under rule 136 of the Land Registration Rules 2003.

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