Driver & Vehicle Standards Agency

APPLICATION FOR A PSV ACCESSIBILITY TYPE APPROVAL CERTIFICATE

PSVA 4

Equality Act 2010
The PSV Accessibility Regulations 2000

FAILURE TO COMPLETE THE FORM ACCURATELY OR IN FULL COULD RESULT IN DELAYS OR REJECTION

1. APPLICANT DETAILS

Title : | **Name :**

Address :

Postcode : | **Tel Number :**

Email Address :

Which test location would you prefer? :

2. VEHICLE DETAILS

Vehicle Registration Mark :

Chassis (VIN) No.:

Chassis Make : | **Chassis Model :**

Body Make : | **Body Model :**

Which level of compliance is to be shown on the accessibility certificate? (A separate vehicle specification form will need to be completed and submitted with this application).

- **Wheelchair Accessibility Only** ☐
- **General Accessibility Only** ☐
- **Wheelchair and General Accessibility** ☐

3. DATA PROTECTION, DECLARATION AND SIGNATURE

DATA PROTECTION – We collect, use and store your personal data so that we can process your application for a PSV accessibility type approval certificate.

We may share your personal data if we have a lawful reason. For example as part of a criminal investigation or to prevent fraud. Find out more at **www.gov.uk/dvsa/privacy**.

DECLARATION – I confirm that, as far as I know, all statements in this application are true.

Signature :

Print Full Name : | **Date :**

Please Note : All 'Declaration' sections above must be completed. *A **typed 'Signature'** is acceptable if sending your form electronically.*

4. PAYMENT OPTIONS & DETAILS – POSTAL APPLICATIONS ONLY

If you choose to send your application by post, you can pay the required fee by one of several methods :

1. **Cheques/Postal orders -** Payable to the ***'Driver and Vehicle Standards Agency'*** *(or **'DVSA'**)* and only accepted with postal applications.
2. **Credit/Debit card -** If you choose to pay by this method, then once your application has been received, you will be **contacted by email with instructions on how to arrange your card payment.**
3. **DVSA Pre-Funded Account** - If you are a regular user of the scheme this is the quickest method to use. For customer pre-funded accounts, the signatory on the application must be a delegate authorised to use the account. Find out how you can **apply for a DVSA pre-funded customer account**.

You can see the **Vehicle Approvals fees online**. Alternatively, you can telephone our **Customer Service Centre** on **0300 123 9000.**

How are you paying for this application? *(Please tick one box)*

Cheque / Postal Order	☐	*Payable to 'Driver and Vehicle Standards Agency' or 'DVSA' (only with postal applications).*
Credit / Debit Card	☐	*Payment to be made once application is received.*
DVSA Customer Account	☐	**Account 'C' No. :**

I hereby authorise the **Driver and Vehicle Standards Agency** to take the amount stated below from my bank / pre-funded customer account in respect of my application.

£ .

Signature details : Please sign and print your name if you are the **DVSA customer account delegate.**

Signature : _____ **Date :** _____

Print Full Name : _____

ON COMPLETION

Use the service to **Apply for a vehicle test or certificate for a coach or bus** to send your **fully completed** form to the Driver and Vehicle Standards Agency (DVSA).

DVSA Customer Service Centre - 0300 123 9000