Driver & Vehicle Standards Agency

Vehicle Detail Notification (PSV)
New Registration – IVA & COIF
VTP 789

You will need to provide all the information requested in this form to allow DVSA to create a technical record for your vehicle.

Use this form if your vehicle has been issued with either :

- an Individual Vehicle Approval (IVA) certificate or
- a Certificate of Initial Fitness (COIF)

A copy of the IVA certificate and a 'VCA 420' form is only required where the Individual Vehicle Approval was carried out by the Vehicle Certification Agency.

Section 1 - Customer Details

Name

Telephone number (of applicant)

Email address (of applicant)

Section 2 - Vehicle Details

2a. Registration mark

2b. Date of first registration

2c. Full 17 characters of Vehicle Identification Number (VIN) or chassis number

2d. Valid LEC? (see note below) **YES** ☐ **NO** ☐

ⓘ Transport for London or DVLA will not be notified if you don't inform us that you have a valid LEC certificate. This may impact on eligibility for the London Low Emission Zone or excise duty reductions.

Section 3 - Data Protection and Signature VTP 789

We collect, use and store your personal data so that we can process your PSV Vehicle Detail Notification application form, used to create a technical record for your vehicle.

We may share your personal data if we have a lawful reason. For example as part of a criminal investigation or to prevent fraud. Find out more at **www.gov.uk/dvsa/privacy**.

Please sign and print your name below. **A typed signature is acceptable if sending your form electronically.**

Signature	
Print Name	
Date	

What you need to do

Please check that your application is **fully completed**. You can then email your form to :

PSVTech@dvsa.gov.uk