Tax Registration for Voluntary Non-Profit Making Organisations

TR3

This form should only be used where a voluntary non-profit making organisation wishes to register for tax.

It should not be used by profit making groups, partnerships, companies, etc. who must register using either a form TR1 or TR2.

Complete all parts of this form as required in BLOCK LETTERS, * denotes a required field, where given options insert ☑ in the box(es) as appropriate. When completed sign the declaration at the end of the form and return it to:

Business Registrations
Office of the Revenue Commissioners
P.O. Box 1
Wexford

eMail: businesstaxesregistrations@revenue.ie

Tel: 01 738 3630 or from outside Ireland + 353 1 738 3630

Note: Without accurate information the registration will be delayed and / or you may experience delays with regard to the documentation you require.

A 1 Name and Address

1. Name of group *

2. Address of group * (incl. Eircode)

A 2 Reason for seeking tax registration

Indicate the reason why the group is seeking tax registration at this stage - tick ☑ relevant box

3. If previously registered state tax reference number used *

4. Application for tax clearance certificate * (If already registered for tax do not submit this form - complete form TC1)

5. Application for Section 980 certificate *

6. Other, specify *

7. Date of Commencement * D D M M Y Y Y Y

A 3 Responsible Person

8. Name of Responsible person of group *

9. Capacity within group * (Chairperson, secretary, treasurer etc.)

10. Address of Responsible person * (incl. Eircode)

11. Phone Number *

12. eMail *

A 4 Other persons within group

13. Name of Chairperson

14. Address of Chairperson (incl. Eircode)

15. Phone Number *

16. eMail *

17. Name of Secretary

18. Address of Secretary (incl. Eircode)

19. Phone Number *

20. eMail *

21. Name of Treasurer

22. Address of Treasurer (incl. Eircode)

23. Phone Number *

24. eMail *

A 5 Group Details

25. What is (are) the objective(s) of the group? *

26. How is the group funded? *

27. If any individual will benefit from the activities or finances of the group / organisation give details *

28. How are any surplus funds to be utilised?

29. Will the group / organisation apply for Charity / Sports exemption? * Yes (tick ☑ box) ☐

30. If you want your tax affairs to be dealt with in Irish, tick ☑ the box ☐

A 6 Declaration

I declare that the particulars supplied by me in this application are true in every respect.

Signed *

Name *

(in BLOCK CAPITALS)

Capacity *

Date *

D D M M Y Y Y Y

Additional Information

If you require further information on taxation in Ireland, please visit **www.revenue.ie**. Save time by filing on-line using our **Revenue Online Service (ROS)**. This is a self-service, internet facility which provides customers with a quick and secure facility to manage their tax affairs online 24/7, 365 days a year. Please note that certain categories of taxpayers in Ireland are required to pay and file their tax returns on line. See more on **Mandatory e-filing** on our website.

The Revenue Commissioners collect taxes and duties and implement customs controls. Revenue requires customers to provide certain personal data for these purposes and certain other statutory functions as assigned by the Oireachtas. Your personal data may be exchanged with other Government Departments and agencies in certain circumstances where this is provided for by law. Full details of Revenue's data protection policy setting out how we will use your personal data as well as information regarding your rights as a data subject are available on our **Privacy** page on **www.revenue.ie**. Details of this policy are also available in hard copy upon request.

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Revenue
Cáin agus Custaim na hÉireann
Irish Tax and Customs