Request to erase personal data

Sender

Full name

Full address

Telephone

E-mail address

Recipient

Name of recipient or department

Recipient's address

Place

Date

Subject: request to erase my personal data

Dear Sir or Madam,

I ask you to erase the personal data about me that you hold, as specified below, and to confirm to me in writing once the erasure has been carried out.

My account and identification

Identifiers that let you find me

Service or website concerned

The data to be erased

I ask for the following data to be erased, or all data about me if I do not specify any:

Data or categories of data concerned

Reason for my request

- [ ] The data are no longer needed for the purpose for which they were collected
- [ ] I withdraw the consent I gave for their processing
- [ ] I object to this processing, in particular for marketing
- [ ] The data have been processed unlawfully
- [ ] I also ask you to inform the recipients to whom you passed these data
- [ ] I also ask you to have these data removed from search engine results or public copies, if you published them

So that you can handle this request, I can provide proof of my identity; please tell me which documents you accept and the secure channel for sending them. Please do not ask for more than is necessary.

Please reply within the time limit set by the rules that apply in my country and, if you refuse in whole or in part, tell me the reasons and the remedies available.

Yours faithfully,

Enclosures

Signature

Name in full

How it is sent

- [ ] Registered letter with proof of delivery (or equivalent)
- [ ] Delivered by hand against a signed receipt
- [ ] Other method