# Notice of an association meeting

## Association calling the meeting

Name of the association

Registered address

Members are invited to the meeting described below. Please attend, or arrange to be represented using the proxy at the foot of the page.

## The meeting

☐ Ordinary meeting ☐ Extraordinary meeting

Date of the meeting

Time

Venue (full address)

Remote attendance, link or number

## Agenda

| Item to be discussed | Presented by | Expected length |
|---|---|---|
| | | |
| | | |

Place

Date

**Signature of the chair**

Name in full

## Proxy

I authorise the person named below to represent me and to vote on my behalf at this meeting.

Name of the member giving the proxy

Name of the person representing them

**Signature of the member**

Valid as a proxy